

Board of Education Meeting Minutes December 20, 2017

1. School Community Session

- 1.1 Call to Order / Pledge of Allegiance: 5:01pm
- 1.2 Public Participation: *None*
- 1.3 Celebrations:
 - A. Carol Doherty's Retirement: Thank you for over 32 years of service! Supt. Goodwin, Principal Arsenault and 4 students spoke before bestowing gifts of appreciation to Carol.
 - B. HOBY Winners: Ashley Butler, Julia Helal, and David Shillo
 - C. CT Regional Band and Chorus: Sophia Basile (Middle School Band), Constance Toldo (Middle School Chorus), Julia Helal (High School Chorus), and Brooklyn Redo (High School Chorus)
 - D. Winter Concert and Art Show: Great Job Mr. Dollar, Mrs. Sawyer & Our Students.
- 1.4 Additions to the Agenda
 - 9.3 2015-2016 Audit Process
 - 4.3A Generator Construction Permit
 - 3.10 Motion: To Adopt the BOE Core Values

2. Business Office Reports

- 2.1 Warrants Approved by Claims Auditor Sharon Patterson
- 2.2 Business Manager Reports
 - A. Budget Status Report as of November 30, 2017
 - B. Treasurer's Report Approved by Principal and Treasurer
- 2.3 Budget Transfers: None
- 2.4 Audit Status: Ten days ago, Mr. Eagan received the draft 15-16 Audit & went over it with Mrs. Goodwin. There are a few questions left prior to finalizing it as complete. The new auditors will be coming out in January to begin the 16-17 audit.
- 2.5 Update on Phone System: Eleven phones are set up & operational. Lines are being tested to ensure adequate performance.

3. Action Items

- 3.1 Motion: To Approve the Minutes of the September 20, 2017 Board of Education Meeting was made by Robin, seconded by Bill. All in favor.
- 3.2 Motion: To Approve the Minutes of the November 15, 2017 Board of Education Meeting was made by Robin, seconded by Bill. All in favor.
- 3.3 Motion: To Appoint Aly Horn as the Temporary District Treasurer was made by Bill and seconded by Robin. All in favor.
- 3.4 Motion: To Approve the Resolution for the Sale of Winthrop Drive Excess Land Parcel 100-9-10-10 was made by Linda and seconded by Bill. All in favor. (Enclosed Resolution was read aloud by President Doucette)

- 3.5 Motion: To Approve the Transfer of \$420,000 to Capital Reserve as recommended by Mr. Eagan per the Board of Education previous action (Minutes of June 15, 2016) was made by Linda and seconded by Robin. All in favor.
- 3.6 Motion: To Approve the School Secretary Job Description was made by Robin and seconded by Bill. All in favor.
- 3.7 Motion: To Appoint EFPR Group as the 2016-2017 Independent Fiscal Auditors was made by Linda and seconded by Robin. All in favor.
- 3.8 Motion: To Approve the Fishers Island Union Free School District Vision was made by Bill and seconded by Bill. All in favor.
- 3.9 Motion: To Approve the School District Dispensing Sites Memorandum of Understanding with the Suffolk County Health Department was made by Linda and seconded by Bill. All in favor.
- 3.10 Motion: To Adopt the Core Values Created by the FIS Governance Team was made by Jamie, seconded by Linda. All in favor.

4. Administrative Report

Prior Business

- 4.1 Board Retreat Follow Up: Core Values a job well done.
- 4.2 PreK-3 Presentation by Christian and Heidi Whipple: Next steps are to see best practices at schools currently offering public preschool to 3-year-old students.
- 4.3 Fire Extinguisher Update: Our buildings fire extinguishers are not on the recall list and are checked every May.
- 4.3A The Generator Construction Permit has arrived in the mail!

New Business

- 4.4 Drug and Alcohol Abuse Policy #5440 (First Reading)
- 4.5 Drug Free Workplace Policy #9320 (First Reading)
- 4.6 Off-Island Parent Talk: Christian met with Ramona Surprenant and 8 other CT parents for over 2 hours at Muddy Waters Café. It was a great conversation and Christian plans to regularly continue this gathering. Many thanks to our off-island parents/dock parents for all they contribute to our school community!

6. Information Packet for the Board of Education

- 6.1 Open House Advertisement

7. Board Committee Reports

- 7.1 Faculty Housing: Bids went out for Christine and Eduardo's housing issues (shared heating and plumbing systems.)
- 7.2 Safety: None
- 7.3 Personnel: None

8. Public Participation *None*

9. Executive Session

- 9.1 Sale of School Property
- 9.2 Teacher Contract Matter
- 9.3 **2015-2016 Audit Process**

The Motion to adjourn to Executive Session was made at 6:07 pm by Bill and seconded by Linda. All in favor.

10. Adjournment

President Doucette brought the Board into public session at 6:45 PM. No action was taken

President Doucette adjourned the meeting at 6:46 PM.

Attendance:

Karen Goodwin, Christian Arsenault, Jamie Doucette, Bill Bloethe, Linda Mrowka, Robin Toldo, Jim Eagan, Carol and Tom Doherty, Mike George, Heidi Whipple, Ramona Surprenant, Amy, Griffin and Bella Harris, Caroline Toldo, Nick Oickle, Michele Klimczak